

**Parish/School/Other Diocesan Entity Letterhead**

<Date>

<Donor Name>

<Donor Address>

Dear <Donor>:

We would like to thank you for your generous giving to <Name of Parish/School>. Your commitment to the services provided by the **parish/school** is evidenced by your generosity.

This letter is to acknowledge receipt of \_\_\_\_\_ (quantity) bushels of soybeans on \_\_\_\_\_ (date). The grain was sold at \_\_\_\_\_. (Name of Elevator)

Your faithful devotion to <Name of parish/school> is greatly appreciated.

Sincerely in Christ,

<Name>